



## **Calday Grange Grammar School Internet Acceptable Use Policy**

This policy outlines acceptable use of the Internet. All students are required to follow all the conditions laid down in this policy. Any breach of these conditions may lead to withdrawal of the user's access to computing facilities or other school sanctions and in some extreme instances of misuse could lead to criminal prosecution.

All users are expected to demonstrate a responsible approach to the use of resources available to them and to show consideration for other users both locally and with whom they may come into contact on the Internet.

Use of the Internet and facilities such as the electronic mail service are intended for educational purposes only, however some recreational use may be possible at lunch break and after school.

The school's equipment and the Internet may only be used for legal activities consistent with the aims, objectives and rules of the school.

### **Unacceptable Use**

The following activities, whilst not an exhaustive list, are unacceptable:

1. The access to or creation, transmission or publication of any offensive, obscene, extremely violent or indecent images, sounds, data or other material.
2. The access to or creation, transmission or publication of any data capable of being displayed or converted to such obscene or indecent images, sounds, data or other material.
3. The creation, transmission or publication of any material, which is designed or likely to cause offence, inconvenience or needless anxiety.
4. The creation, transmission or publication of defamatory material.
5. The receipt or transmission of material, which infringes the copyright of another person or infringes the conditions of the Data Protection Act or the Computer Misuse Act.
6. The transmission of unsolicited commercial or advertising material to users of the Internet or any other networks reachable via the Internet.
7. The deliberate unauthorised access to facilities, services, data or resources within the network or any service accessible via the Internet.
8. Deliberate activities with any of the following characteristics or that by their nature would result in:
  - Wasting staff or other user's efforts or network resources, either in school or elsewhere on the Internet and the efforts of staff involved in the support of those systems.
  - Corrupting or destroying other users data.
  - Violating the privacy of other users (e.g. Data held on a network). Disrupting the work of other users whilst they are using the equipment in school.
  - Using the Internet in a way that denies service to other users (for example, by overloading the connection to the network by unnecessarily, excessively and thoughtlessly downloading large multimedia files).
  - Continuing to use any item of software after being requested to cease its use because it is disrupting the correct functioning of the school's network or the Internet (for example, software designed to broadcast messages to all users of the Network).
  - The deliberate introduction of "viruses" to the Network.
  - Using other students' names to log in
  - Downloading and/or installing software without Staff permission
9. Where the Internet is being used to access another network, any abuse of that network will be regarded as unacceptable.
10. Any use of the Internet that would bring the name of the school or the Local Authority into disrepute.

The user should only print essential resource material and should always check the length of a document is reasonable before printing.